



Rizzetta & Company

# **Heritage Isle at Viera Community Development District**

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## **Board of Supervisors' Special Meeting November 29, 2022**

**District Office:  
8529 South Park Circle, Suite 330  
Orlando, Florida 32819  
407.472.2471**

**[www.heritageisleatvieracdd.org](http://www.heritageisleatvieracdd.org)**

November 22, 2022

Board of Supervisors  
Heritage Isle at Viera Community  
Development District

**FINAL AGENDA**

Dear Board Members:

The special meeting of the Board of Supervisors of the Heritage Isle at Viera Community Development District will be held on **Tuesday, November 29, 2022, at 10:30 a.m.** at the Brevard County Government Center, Florida room, located at 2725 Judge Fran Jamieson Way, Viera, FL 32940. The following is the final agenda for this meeting:

- 1. CALL TO ORDER / ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. COMMUNITY UPDATES**
  - A. Brightview Community Update by Daniel Srein
  - B. Monthly report Update by Supervisor Ken Walter
  - C. Solitude Lake Management Update by Josh Taylor
  - D. Field service Inspection Report by Brian Schaub  
(Under Separate Cover)
- 4. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors'  
Regular Meeting held on October 25, 2022..... Tab 1
  - B. Ratification of Operation and Maintenance Expenditures August  
and September 2022.  
(Under Separate Cover)
- 5. BUSINESS ITEMS**
  - A. Consideration of Hoover Pumping Systems Proposal..... Tab 2
  - B. Consideration of Resolution 2023-1, Amending FY 21-22 Budget  
(Under Separate Cover)
- 6. STAFF REPORTS**
  - A. District Council
  - B. District Engineer
  - C. District Manager
- 7. SUPERVISOR REQUESTS AND COMMENTS**
- 8. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (407) 472-2471.

Very truly yours,

*Richard Hernandez*

Richard Hernandez  
District Manager

**TAB 1**

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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HERITAGE ISLE AT VIERA  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Heritage Isle at Viera Community Development District was held on **Tuesday, October 25, 2022, at 10:30 a.m.** at the Brevard County Government Center, Florida Room, located at 2725 Judge Fran Jamieson Way, Viera, FL 32940.

Present and constituting a quorum:

Bob Goldstein	<b>Board Supervisor, Vice Chairman</b> <i>(via phone)</i>
Ken Bonin	<b>Board Supervisor, Assistant Secretary</b>
Jon Smallegan	<b>Board Supervisor, Assistant Secretary</b>
Kenneth Walter	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Richard Hernandez	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Wes Haber	<b>District Counsel, Kutak Rock LLP</b>
Ana Saunders	<b>District Engineer, BSE Consultants</b>
Bryan Schaub	<b>Rizzetta &amp; Co., Inc.</b> <i>(via phone)</i>
Daniel Srein	<b>Brightview</b>
Representative	<b>Solitude Lake Management</b>
General Audience	<b>Present</b> <i>(in person &amp; via teleconference)</i>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Hernandez called the meeting to order and called the roll. Quorum was established.

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**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

Mr. Hernandez opened the floor to audience comments.

Residents from the general audience addressed the Board of Supervisors regarding the following concerns: ponds and irrigation, and Juniper gave a brief summary of their company.

**THIRD ORDER OF BUSINESS**

**Community Updates**

A. Brightview Community Update by Daniel Srein

1. Mr. Srein proposed a hardwood prune throughout the district (three-year plan)
2. Mr. Walters expedited blown lights.

Mr. Walters noted the delays in previously approved proposals.

B. Solitude Lake Management update by Representative

1. The Representative gave the Board an update and then had no further questions.

C. Field Service Report by Brian Schaub

There was a discussion regarding putting Brightview out to bid for an RFP. The Board unanimously decided to continue service with Brightview.

Mr. Schaub presented the Landscape Inspection Report to the Board.

D. Monthly Community Report Update by Supervisor Ken Walter

**FOURTH ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Board of Supervisors' Meeting Held on  
August 23, 2022**

Mr. Hernandez presented the minutes of the Board of Supervisors' meeting held on March 22, 2022.

Several members of the board requested that edits be made to the meeting minutes to more accurately reflect the meeting.

On Motion by Mr. Bonin, seconded by Mr. Smallegan, with all in favor, the Board of Supervisors approved the Board of Supervisor Regular Meeting minutes held on May 24, 2022, as amended, for Heritage Isle at Viera Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of the Operation and Maintenance Expenditures for May - July 2022**

The Board decided to table this item until next month.

**SIXTH ORDER OF BUSINESS**

**Presentation of Bond Refunding Timeline by MBS Capital Markets**

MBS representative gave presentation on current Bond Capital Markets.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Investment Banking Agreement with MBS Capital Markets**

On Motion by Mr. Walters, seconded by Mr. Bonin, with all in favor, the Board of Supervisors approved the Investment Banking Agreement with MBS Capital Markets, for Heritage Isle at Viera Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Ratification of FY 22-23 Egis Insurance Proposal**

Mr. Goldstein asked about any current legislation regarding insurance rate increases. District Counsel will follow up with this request.

On Motion by Mr. Walters, seconded by Mr. Bonin, with all in favor, the Board of Supervisors ratified the FY 22-23 Egis Insurance Proposal, for Heritage Isle at Viera Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Campus Suite Website Contract Addendum**

On a motion by Mr. Bonin, seconded by Mr. Walter, with all in favor, the Board of Supervisors approved the Campus Suites Website Contract Addendum, for the Heritage Isle at Viera Community Development District.

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**TENTH ORDER OF BUSINESS**

**Discussion of Pressure Washing  
Sidewalk**

<p>On a motion by Mr. Goldstein, seconded by Mr. Walters, with all in favor, the Board of Supervisors approved to not pressure wash the Community this year and only spot treat areas as needed, due to budget constraints, for the Heritage Isle at Viera Community Development District.</p>
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**ELEVENTH ORDER OF BUSINESS**

**Discussion of Numbering Small  
Wooden Bridges**

The Board decided to table this item until the next meeting.

**TWELFTH ORDER OF BUSINESS**

**Discussion of FY 21-22 and FY 22-23  
Review**

The Board decided to table this item until the next meeting.

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

No Report.

**B. District Engineer**

No Report

**C. District Manager**

Mr. Hernandez informed the Board that their next meeting will take place on December 13, 2022, at 10:30 a.m.

**FOURTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no supervisor requests.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

<p>On Motion by Mr. Bonin, seconded by Mr. Walter, with all in favor, the Board of Supervisors adjourned the meeting at 1:27 p.m., for Heritage Isle at Viera Community Development District.</p>
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## TAB 2





# Proposal

Proposal# SPN97813  
Proposal Date: 11/4/2022  
Valid Until: 12/4/2022

2801 N. Powerline Road  
Pompano Beach, FL 33069  
Tel 954-971-7350 Fax 954-975-0791

Customer # 5822  
Heritage Isle at Viera CDD  
c/o Rizzetta & Company  
8529 South Park Circle Ste #330  
Orlando, FL 32819  
Tel: 407-472-2471 Fax: 407-472-2478

Job Site: 8593  
Heritage Isle North  
7300 Legacy Blvd  
Melbourne, FL 32940  
Tel: Contact:<NA>  
Model# HC2F-60J20PDV-230/3-HMR3L-Z

## Nature of Service:

### S/O -- **Field Solutions: Mainline and Irrigation Field Mapping** **Updated from 3/10/22**

Hoover Pumping Systems, along with Insight Irrigation, are proposing services to evaluate, collect, and map irrigation fields.

Phase 1- Mapping The purpose of this phase is to collate all the existing drawings, field knowledge and as-builts into 24" x 36" digital drawings overlaid onto aerial imagery (if applicable, aerial imagery may not be current). The Irrigation map will outline the schematic location of the irrigation mainline, zone valves, gate valves and controllers.

Note: Mapping is primarily for displaying Irrigation Mainline Size and location, Gate Valve Size and location, Controllers and Points of Connection, and zone locations. This drawing will be schematic in nature. While accurate, its intent will not be for as-built or precise location purposes and will not include all RCV, wire, splice box, fittings, irrigation heads, filters etc.

### This Service includes:

- Office Data Collection – Extract all necessary irrigation information from available paper drawings, CAD drawings and field notes into AutoCAD format.
- Once the data is collected and entered Insight Irrigation will then verify the location and existence of key mainline irrigation components. This portion is to verify the integrity of the drawings and is not intended to include potholing, wire tracing, trenching or other excavation services.
- Once the irrigation system infrastructure has been verified. An irrigation map with aerial imagery of the property will be created and provided to the client.

NOTES: Maps/Reports will be in PDF format.

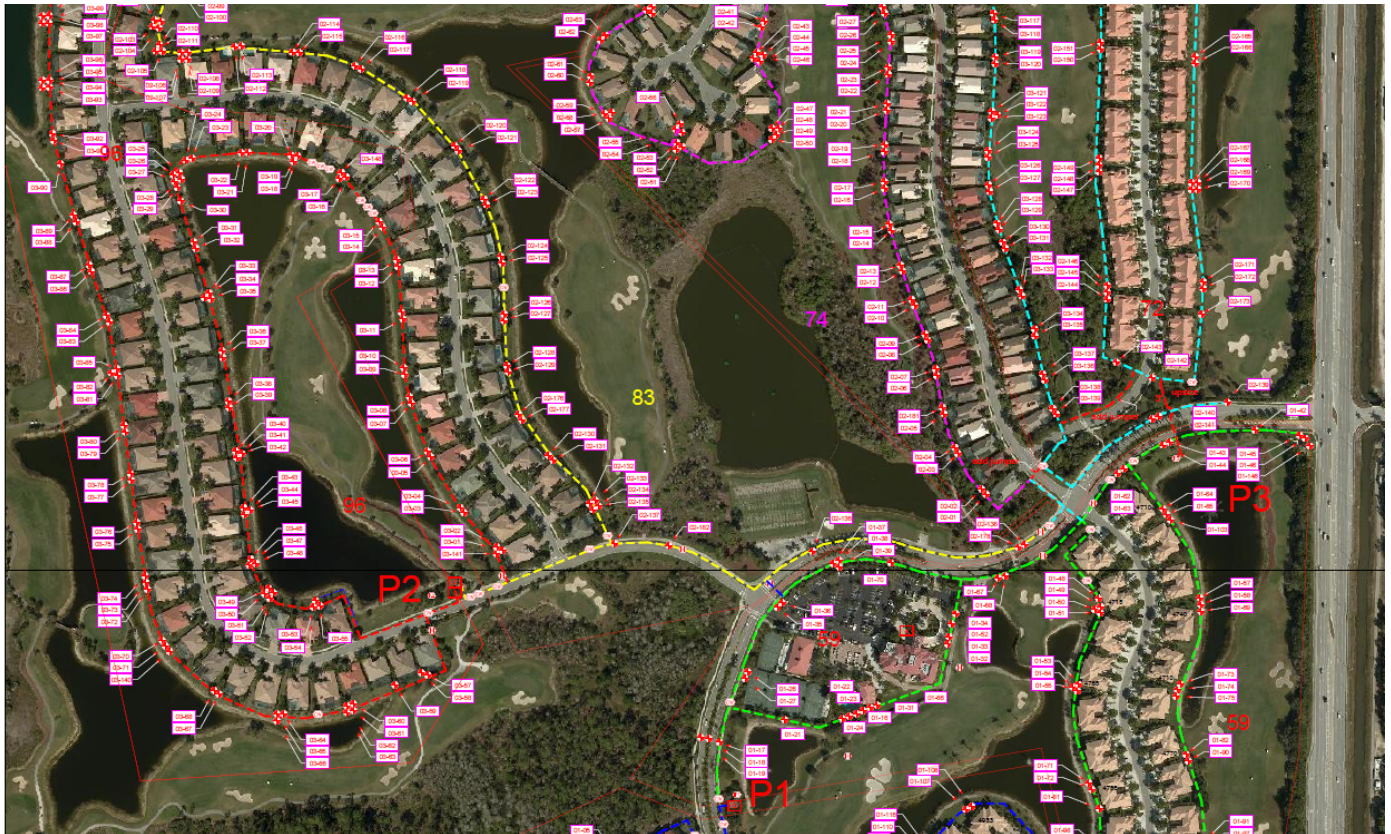


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2801 N. Powerline Road  
Pompano Beach, FL 33069  
Tel 954-971-7350 Fax 954-975-0791

Nature of Service:



**Sub Total: \$19,866.00**

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**Grand Total: \$19,866.00**

**TERMS:** Full payment is due upon receipt of invoice. Interest will be due and shall accrue at the rate of 1-1/2% per month compounded on any overdue amount. Collection costs, including attorney's fees, will be due in the event of nonpayment. Warranty of parts and workmanship for one year from date of installation in accordance with Hoover standard Warranty Terms and Conditions. Hoover will use care, but is not responsible for the repair of hardscape, non-located customer owned utilities, or landscape damaged in the course of performing work and accessing work areas.

Accepted By:  
Hoover Pumping Systems, Corp.

Accepted By:  
Heritage Isle at Viera CDD



2801 N. Powerline Road  
Pompano Beach, FL 33069  
Tel 954-971-7350 Fax 954-975-0791

A handwritten signature in blue ink, appearing to read "Jossette Hosein", is positioned above a horizontal line.

Jossette Hosein

# Proposal

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Valid Until: 12/4/2022

Signature/ Printed Name/ Date